

# Newsletter

## Summer 2010



### Volume 34 – No. 1

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### Executive Council

#### President

Sarah Jennings, Southern Arkansas University

#### President Elect

Gin Brown, Ozarka College

#### Past President

Robin Hayes, Arkansas State University – Beebe

#### Secretary

Rachel Mullins, Arkansas State University – Beebe

#### Treasurer

Amy Thomas, Arkansas State University – Beebe

#### VP/School Relations

Randy Scaggs, University of Arkansas Community College – Batesville

#### VP/Admissions

Sorronto Aubrey, University of Arkansas at Little Rock

#### VP/Registration

Erica Fulton, University of Arkansas at Pine Bluff

#### VP/Records

Regina Carter, University of Arkansas at Little Rock

#### Legislative Liaison

Philip Wilson, Rich Mountain Community College

#### Publications/Publicity

Tracy Finch, Arkansas State University – Jonesboro

## Greetings from Ark ACRAO!

Hello Everyone,

Wow! This academic year has flown by fast! Thank you to everyone for making the fall conference a success. We had great attendance and the evaluations indicated that attendees had productive sessions. The enormous amount of support and volunteers was greatly appreciated. Gin Brown, President Elect, has a great program for the fall 2010 conference at DeGray Lodge in the works.

ArkAcrao was represented at SACRAO in February. Twelve members from Arkansas attended the conference in Chattanooga, Tennessee. Many presenters allowed us to post their presentations to our website. Erica Fulton and her committee did a great job on the Support Staff Workshop held in March at the University of Arkansas Pine Bluff campus. The workshop included sessions on professionalism, EEOC, ethics, and more. Check out the photos on their face book page- University of Arkansas at Pine Bluff (album is on page 2 of photos).

Registration for Registrar's Therapy is underway for July 15-16 in Hot Springs. Information will be out soon for Admissions Counselor/Recruiter Boot Camp. Articulation Workshops and College Planning Programs will kick off at the beginning of fall. Randy Scaggs and Mary Whiting have done a great job coordinating these events.

Work goes on behind the scenes by members, committees, and other executive council members. I appreciate all of you. Check the website often at [www.arkacrao.org](http://www.arkacrao.org). Events and details will be added throughout the summer.

Please let me know if you have any questions or concerns about ArkAcrao. It is an honor to be a part of this organization. Have a great summer!

Best regards,  
Sarah Jennings

### ArkACRAO Members Recognized

Two Members, Wayne Banks and Cleveland James, of ARKACCRAO participated in a Mentoring project sponsored by the Black Caucus committee during the most recent ACCRAO conference in New Orleans.





## Committee Chairs

### Nominations and Elections

Robin Hayes, Arkansas State University - Beebe

### Constitutional Review

Tony Sitz, University of Central Arkansas

### Recognition

Shelley Price, University of Arkansas Community College at Morrilton

### Membership

Chad Cox, University of the Ozarks

### Articulation Workshop

Randy Skaggs, University of Arkansas Community College at Batesville

### Professional Access and Equity

Chris Riggins, University of Central Arkansas

### Annual Meeting Program

Gin Brown, Ozarka College

### Site Selection

Emily Ward, Arkansas Tech University

### College Planning Program / Clearinghouse Calendar

Mary Whiting, University of Arkansas at Monticello

### Publicity and Publications

Tracy Finch, Arkansas State University

### Hospitality Subcommittee

Chelsea Ward, University of Arkansas at Little Rock

# What's New in Arkansas?

*Find out the latest news in our Arkansas Colleges and Universities.*

## ARKANSAS STATE UNIVERSITY- JONESBORO

Three recruit staff members left the ASUJ Office of Admissions this past spring due to career changes, theirs and their husbands'. Nicole Poyner left to work with her husband's family business. Jessica Sander's husband was transferred with Nestle Corporation. Kirby Massey left ASU to work with disabled adults and children in a camp environment teaching water skills. Vallary Bingham relocated to Little Rock to teach at Camp Robinson. As a result, we have two new Admissions Counselors: Ashley Crawford and Jennifer Shepherd. We will also be posting two new positions for Admissions Recruiters. Those interested in applying, keep your eye on our website. We would love to hire recent graduates for our Admissions Recruiter positions.

The Registrar's Office is pleased to have added Alan Pillow, former student worker, to our staff full-time. He is our Document Scanner Specialist. In addition, we've done some restructuring. Janice Smith, our Graduation Coordinator for twenty eight years, is moving to our Academic Partnership Program, joining Robin Harmon. Jennifer Douglas is moving to our Web Page and Communication Coordinator from our Academic Partnership Program. Beverly Weems will be heading up our graduation efforts. The office is pleased to have two of our staff Darla Fletcher, Associate Registrar, and Jennifer Douglas, who at the time was with our Academic Partnership Program, recognized with Distinguished Service Awards in May.

Finally a big THANK YOU to Jennifer Douglas who will be providing our technical expertise for our newsletter and directory efforts!

## ARKANSAS STATE UNIVERSITY-BEEBE

Welcome aboard Whitney Prater our new Publicity and Recruitment Specialist. Whitney will be traveling with Ron Hudson, Coordinator of Student Recruitment this fall. A special congratulation to Ron Hudson, Ron and his wife, Shlynda, are expecting a baby boy mid-October.

Congratulations to Tonya Tucker in the Registrar's Office on earning her Bachelor of Science in Management in May from Arkansas State University. Congratulations also to Amy Thomas in the Registrar's Office on earning her Master of Arts in Criminal Justice in May from the University of Arkansas at Little Rock. We are incredibly proud of their achievements!

## COSSATOT COMMUNITY COLLEGE OF THE UNIVERSITY OF ARKANSAS

After 18 years of leading our college, Chancellor Frank Adams announced his retirement effective June 30<sup>th</sup>. Former Vice Chancellor Steve Cole will take the reins on July 1<sup>st</sup>, and we look forward to continuing our growth and serving our communities under his leadership. Maria Parker was named Vice Chancellor for Academic Services, filling the position formerly held by Mr. Cole.

CCCUA enjoyed a record enrollment for Spring 2010, with 1491 students. Summer enrollment is up as well. We are in the final stages of construction on our Amphitheatre and Agriculture buildings, and in the fall will offer a new Associate's degree in Engineering Technology. All of us in Admissions and Registration look forward to the new school year and hope everyone has a great summer.

## HARDING UNIVERSITY

Everything at Harding is gearing up for the fall. We are renovating one of our residence halls while the rest of us make plans for the new freshman arriving in August. The Registrar's Office has just installed an imaging system and we are learning all of the functionality of scanning and indexing documents. We are implementing a catalog and going completely online with our catalog this fall. We just installed Banner 8 and that went very well for us. The Registrar's Office is also awaiting the arrival of Amy Carrigan's second child around July 1.

## HENDERSON STATE UNIVERSITY

Things around the Henderson State University campus are great! Application numbers look good and none of the admissions counselors have left for higher paying jobs or to get married!!! Of course, summer isn't over yet. Hopefully, you'll see the same faces out recruiting in the fall.

Anna Eudy	Eastern AR
Allan Ford	Southwest AR
Meghan Miller	Northwest AR and Texas
Chanda Hooten	Central AR
Jennifer Wright	Transfer Counselor

Dana Holder and Alicia Robertson continue to keep the office running smoothly. Vikita Hardwick is still here (17 years). We just brush the dust off of her every once in a while. Carolyn Nivens, Assistant Registrar was recently recognized for 40 years of service to HSU! What a great accomplishment!!! Go Reddies!!

#### JOHN BROWN UNIVERSITY

John Brown University celebrated the groundbreaking of the 28,000-square-foot, \$7 million, Bill and Donna Berry Performing Arts Center on Thursday, Aug. 27. It should be completed by August 2010 and will house space for JBU Theater productions, music recitals and performances, small chapel programs, and other campus events. They also celebrated the groundbreaking of a 38,000-square-foot Arena on Wednesday, Sept. 2. Plans to build an approximately 40,000-square-foot facility to house John Brown University's growing engineering and construction management programs were announced in January of 2010. The funding for the building was provided by an anonymous lead gift of \$8 million. Students will begin using the facility as early as the fall of 2011.

#### OZARKA COLLEGE

Ozarka College enjoyed record enrollment for summer and is gearing up for a busy fall. We are excited about the upcoming expansion of our Mountain View site, and are also expanding our course offerings to the Mammoth Spring area, where will begin offering a few select courses. We are elated to announce that Jenny Miller, our former Director of Student Success has been promoted to the position of Registrar at Ozarka. Mr. Ron Helm the Vice President of Student Services has been covering the position since Gin Brown became our Mountain View site coordinator. Jenny may be calling on you as she learns the ropes. We are also happy to announce that Laura Lawrence, formerly in our Career Pathways Department, is our new Director of Financial Aid. Ms. Joyce Goff is enjoying retirement and playing with her grandbabies. We have added a night and weekend LPN program to our offerings on the Melbourne campus, and we now also offer a certificate of proficiency in Medical Office Administration. We look forward to seeing all of you at the College Planning Program we will be hosting this fall, and we wish you all safe travels.

#### SOUTHEAST ARKANSAS COLLEGE

Barbara Dunn, Director of Admissions/Student Affairs, announced the addition of a new employee. Antonio Bates joins their team as the newest Recruiter.

#### SOUTHERN ARKANSAS UNIVERSITY TECH

The office of the Registrar is happy to announce that Robyn Meadows has come aboard as the new Administration Specialist in their office. Robyn started in March and brings to Tech a wealth of experience after a career at Auburn University. Welcome Robyn! The Registrar's Office staff will be increasing by one...Faith Schalchlin; the Assistant Registrar will be a proud mother again in September!

#### SOUTHERN ARKANSAS UNIVERSITY

Southern Arkansas University Admissions and Registrar colleagues completed another busy academic year. We laugh every year when people think we are off in the summer. Summer is here! Erin Bevan welcomed a new baby girl in May. Chloe is beautiful. Erin has decided that Chloe needs her more than we do. We will miss her on the road this fall. Whitney Long will meet everyone at Admissions Boot Camp. Yes, we have two recruiters named Whitney now. Steve Sutton follows his sons in his spare time. No wonder he runs every day. He has to keep up with his athletic family. Tyler rides his bike in races all over the country and Drew's baseball career keeps him busy. Drew hit a grand slam in a major league game a few days ago!! The Admissions office welcomes Karen Watson to our front office. Ed had been too busy to tell us any jokes lately. I am sure he will save some for Registrar Therapy. SAU recently received a two million dollar gift for a new rodeo arena and our baseball team had another phenomenal season. Sarah, Steve, Shelly, Whitney G., Whitney L., and Ed look forward to seeing everyone this fall!

#### UNIVERSITY OF ARKANSAS AT MONTICELLO

UAM's Office of Admissions has undergone some changes! Brooke Rodgers was married on May 22. She is now Mrs. Tony Hogue. It was a warm, sunny day and an absolutely BEAUTIFUL wedding. I'm sure she'll share some pictures in the fall.

Katie Williams is no longer with us. She gave birth to a son in March and decided to be a MOM!!

Josh Rauls is running! He has stepped into many roles to help the office run smoothly. If you really know Josh, he is a very talented, self-motivated leader.

We currently have two openings to fill and get the office staffed in time for fall recruitment.

And, we are in the process of a PeopleSoft conversion on our campus. Needless to say, we are ALL very busy. Along with Dr. Bryant and the Registrar's office staff, we have been working long, long hours.

Finally, the Clearinghouse Calendar has been sent to you from UAM. It is the end result of many hours and much help. When possible, I encourage you to support and thank those who helped regionally.

EVERYONE at UAM looks forward to seeing you in the fall!

#### WILLIAMS BAPTIST COLLEGE

Williams Baptist College is pleased to announce a few exciting changes in the Office of Admissions. John Mayberry, a 2008 graduate of Williams from Hot Springs, Arkansas, will join our team as an admissions counselor. A couple of our veterans will take on new roles in our office as well. Aaron Abbott will take on the task of Director of Admissions and Jenny Keesee will take the position of Assistant Director of Admissions.

## ATTENTION COLLEAGUES!

It is time once again to update directory information!

Please review your information in the 2009 directory, located on the ArkAcrao website, <http://arkacrao.org> and submit any changes or additions to Jennifer Douglas, ASU-Jonesboro ([jdouglas@astate.edu](mailto:jdouglas@astate.edu)).

Changes must be submitted by July 6<sup>th</sup> so that they can be included in the new edition!



# UA-Pine Bluff...A Year of Firsts!

By Erica W. Fulton UAPB Registrar and ArkACRAO VP for Registration

## Upcoming Events

- **Registrar's Therapy.**  
July 15-16, 2010  
Arlington Hotel, Hot Springs
- **Admissions Boot Camp.**  
TBA – Late Summer
- **FALL 2010 Articulation Workshops.**  
Tuesday, September 7, 2010, Southern Arkansas University  
Wednesday, September 8, 2010, Williams Baptist College  
Thursday, September 9, 2010, John Brown University  
Friday, September 10, 2010 UACC Morrilton
- **FALL Conference**  
October 6-8, 2010 DeGray Lake Resort State Park
- **SACRAO 2012 Annual Meeting.**  
February 11 – 15, 2012, Northern, KY

The 2009-2010 academic year was definitely a year of **'firsts'** for the University of Arkansas at Pine Bluff. Let's review a few. Notably, Mrs. Michele Obama, **First** Lady of the United States of America, delivered the keynote address during the Spring 2010 Commencement Exercises. Mr. Wei Lee was the **first** student to receive a Master of Science degree in the newly established program, Agricultural Regulations on May 8, 2010. Honor graduate and Chancellor's Medallion recipient Ms. Quiana Childress, a Biology major in the School of Arts and Sciences, was the **first** UAPB student to be named "ABC World News Person of the Week".

The John McLinn Ross Players won **first** place for their production of **Home** at the 73<sup>rd</sup> Annual National Association of Dramatic and Speech Arts (NASDA) Conference. They received a plaque for Superior Performance. For the **first** time, the Doc Jones Forensic Association achieved the national ranking of 12<sup>th</sup> place, solidifying it as the top third of all of the International Public Debate Association (IPDA) debate teams.

The Men's Basketball team made history this year with their **first** NCAA tournament appearance in University history. They also won the **first** opening round of tournament play defeating Winthrop University, 61 to 44! Mr. George Ivory, Head Men's Basketball Coach, was the **first** UAPB coach to be named "HSRN National Coach of the Year."

The Women's Soccer team captured their **first** SWAC Championship in the University's history. The team also competed in the **first** Round of the 2009 NCAA Soccer Championships, marking another **first** in the program's history. The Men's and Women's Cross Country teams swept the Conference Championships last fall, winning both events. The men captured their **first** title in the program's history and finished 14<sup>th</sup> in the NCAA Region.

The new UAPB Adult Education Center presented 11 participants with Arkansas High School (GED) diplomas during the **first** graduation on May 26, 2010. Diplomas were awarded by UAPB personnel and Adult Education instructors. Mr. Hilario Loreda, who was originally from Mexico and is now a Pine Bluff resident, was the graduation speaker. He explained that only a basic education through the sixth grade is available in his country where he attended school; his dream to attain additional education, including earning a high school diploma, was accomplished through the Adult Education program at UAPB.

All of the aforementioned highlights are indicative of a tremendous year full of achievement, exhilaration, and prowess. For Erica Fulton and the Academic Records staff, hosting the **'first'** ArkACRAO Support Staff Workshop at UAPB on March 22, 2010 was equally meritorious! Forty-five participants, including facilitators, convened at the S.J. Parker 1890 Extension Complex. Fellow ArkACRAO members, Regina Carter (UALR-Registrar's Office), Mary Jones (UAPB Admissions) and Lee Hardman (UAPB Recruitment), contributed to the success of the workshop in various roles.

Session Topics included:

- Professionalism and Ethics...Our Guiding Principals (Attorney Carla M. Martin-UAPB)
- Empowerment: "Support" for the Support Staff (Mrs. Michelle Crater-Grice-UAPB)
- The Nuts and Bolts of EEOC (Mrs. Debra Moser-EEOC Memphis, TN)
- Significance of Support Staff in Enrollment Management (Dr. Jewell Walker and Dr. Linda Okiror-UAPB)

The venerable 'Roll Call' was held during the luncheon. There was lots of good food, door prizes, and camaraderie. Gin Brown, ArkACRAO President-Elect, gave a rousing overview of ArkACRAO and upcoming events in the organization. Erma Breedlove, from the Arkansas Department of Health, shared updates pertaining to immunization requirements and other health related issues. The workshop culminated with a 'Lion Country' Tour led by Lee Hardman. Those who remained toured the University Museum and Cultural Center and the Harrold Complex Living and Learning Center. The evaluations from participants were overwhelmingly positive!

## University of Arkansas Registrar Retires After 37 Years of Service



### Retiring registrar praised as a “campus

FAYETTEVILLE, Ark. – Alice Lacey, the University of Arkansas registrar for the past 11 years, plans to retire Feb. 1, 2010, after more than 37 years of service at the university. Dave Dawson, director of the Fulbright College advising office, will serve as interim registrar.

“Alice Lacey has become a campus icon at the University of Arkansas,” said Nancy Talburt, vice provost for academic affairs. “The depth of her knowledge of university programs, curricula, registration processes, and related policies has given her the ability to address problems facing the office creatively and effectively. Her deep commitment to the security of university records has made her a powerful advocate for safeguards. And her hard work each year at commencement has provided students a memorable conclusion to their pursuit of a degree.”

Each year, the registrar’s office processes more than 50,000 registrations, produces more than 30,000 transcripts and evaluates more than 3,000 transfer records, and those numbers continue to grow with the university’s enrollment. Lacey also co-manages annual commencement ceremonies with Pat Koski, associate dean of the Graduate School. Lacey has also served twice as co-chair of the campus United Fund drive and has been active in the Fayetteville community as well.

“The registrar’s office and the University of Arkansas are losing a dedicated and caring individual with the retirement of Alice Lacey,” said Jack Parker, director of registration. “Alice’s main focus is and always has been to serve the students and the university campus community. During her tenure as registrar she has continued to preserve and enhance the record-keeping process within the department while providing the best service possible. We congratulate her as she begins this new chapter in her life, but will truly miss her.”

Lacey has assisted faculty committees such as the Academic Standards Committee in finding their way through the intricacies of policy interpretation and adjudication. She has also worked with University Information Technology Services to move the registration and grade-reporting processes from manual, paper-based systems to computerized online systems.

“Alice has made many important contributions to the registrar’s office and to the University of Arkansas,” said Suzanne McCray, vice provost for enrollment. “She has been a tireless advocate for the students and has provided strong support to faculty.”

Before her tenure in the registrar’s office, Lacey worked in the office of university housing. In 1976, she and Linda Stafstrom, a former University of Arkansas admissions counselor, established a riding and boarding stable for horses.



## Nancy Talburt, Vice Provost for Academic Affairs at the University of Arkansas, Announces Retirement After 42 years



Dr. Nancy Ellen Brown Talburt

Nancy Ellen Brown Talburt, vice provost for academic affairs, has announced her retirement on Aug. 10, 2010, after 42 years. She began her career at the University of Arkansas as an assistant professor in the department of English in 1969, was promoted to associate professor and then professor and established the advising center in the College of Arts and Sciences; served as associate director of Libraries, 1982-83; director of records (position is now called Registrar), 1984-85; associate vice chancellor for academic affairs, 1991-2002; and vice provost for academic affairs, 2002 to present.

Talburt received her Doctor of Philosophy and Master of Arts degrees in English from the University of Arkansas and her Bachelor of Science in Education degree with a major in biology and minor in mathematics, from Arkansas State University. She has chaired several North Central Association accreditation teams and served on several other teams around the world.

Talburt has authored articles in *Dictionary of Literary Biography*, *Oxford Companion to Crime and Mystery Writing*, *Guide to Great Women Mystery Writers*, *Twentieth Century Crime and Mystery Writing*, *Longman's Anthology of Crime Fiction*, and *Clues*. She has had essays published in three collections on crime fiction and is co-editor of *A Mystery Reader* for Scribner's. She has served as president and executive council member for National Popular Culture Association and as national program chair for crime and mystery fiction.

She has been a member of the advisory panel for the *Journal of Popular Culture* for 15 years and is currently editorial adviser for *Clues* and *A Journal of Detective Fiction*. She received the George N. Dove award for outstanding contributions to the serious study of crime and mystery fiction from the Mystery and Detective Fiction Caucus of the Popular Culture Association.

She served a three-year elected term on the College Board Southwest Regional Council and seven years as Arkansas state representative to ACT Corporation. She was a Governor appointee to Arkansas Commission on Community-Based Rehabilitation for 16 years; the Blue Ribbon Task Force on Pardon, Parole, and Sentencing; chaired the Commission and served, ex officio, on Arkansas Board of Correction.

At the University of Arkansas, she served in elected positions as president of Phi Beta Kappa and AAUP chapters; on Senate Council; on Fulbright College Curriculum Committee and Cabinet; chaired the search committee for the current dean of libraries; and taught some 20 different courses.

Provost Sharon Gaber said, "Dr. Talburt's breadth of contributions to this campus is astounding. It is a rare individual who has served as faculty, registrar, associate director of libraries, and in Academic Affairs. Her service and commitment has been very much appreciated and will be missed by the campus.

## University of Arkansas Announces new Interim Registrar



David Dawson, director of the advising center in the J. William Fulbright College of Arts and Sciences since 1999, has been appointed to the position of interim registrar. Dawson replaces Alice Lacey, who retired this month.

In addition to leading the advising center, Dawson has served on various campus-wide committees including the Academic Advising Council, New Student Orientation Steering Committee, the Retention Task Force and the Five-Year Strategic Master Plan Committee for Fulbright College. In 2008, he received the National Academic Advising Association's Outstanding Advising Award. He also received the association's Gail Rola Memorial Award, recognizing his exceptional leadership as an administrator.

"David Dawson has extensive experience implementing state policies and has a thorough understanding of curricular issues," said Suzanne McCray, vice provost for enrollment and dean of admissions. "He has had a 'students first' philosophy since he started working in the advising center in 1992. He will be a terrific addition to the registrar's office and to enrollment services.

"In this time of growth and change at the university, I anticipate many challenges and opportunities for the registrar's office," said Dawson. "Coming from an advising background I know and appreciate the critical role of this office, particularly in the areas of records and enrollment. I look forward to working with the dedicated staff in the Office of the Registrar as we strive to develop ways to best serve our students, faculty, staff, and alumni.

"Dave has done a terrific job in the Fulbright advising center," said William Schwab, dean of Fulbright College. "He has helped define what constitutes a professional advisor, and he has worked unstintingly to make the student experience a good one. We will miss him in our college, but everyone who has worked with him knows that he will do an excellent job in this new position and will serve the university well in this capacity.

Dawson holds a bachelor's degree in economics from Centenary College of Louisiana and a master's degree in journalism and history from the University of Arkansas. In addition to making numerous presentations on advising topics, he has also published repeatedly in the *Arkansas Historical Quarterly* and *The Encyclopedia of Arkansas History and Culture*. His interests include Arkansas baseball in the twenties and orphan trains.

## ASU MH Celebrates Record Number of Grads at 14<sup>th</sup> Commencement



This May, ASUMH held its 14th Commencement ceremony and celebrated its largest graduating class ever. Topping a total of 444 graduates in 2008 and 408 in 2009, ASUMH projected to award degrees and certificates to 571 in 2010. Students were spotlighted in various ways during the ceremony. Hannah Gregg, who graduated with an Associate of Arts degree, presented a piano solo she composed titled "I'll Never Be Alone."

The student address was presented by non-traditional student Nina Huddleston, who received her Associate of Arts degree. Joining the graduates as they paraded across the stage was Jake, a leader dog for sight-impaired student Rich Emmanuelson. Jake, who made the 45-minute walk with Rich each day from his home to ASUMH for classes, was awarded a special diploma for an Honorary Associate Degree in Human Relations. Jake received a diploma, a medallion on a new collar and a large bone. Emmanuelson began losing his sight five years ago as a result of diabetes, but is continuing his education and hopes to someday work with students who also have disabilities.

## MEET OUR EXECUTIVE COUNCIL



**Back Row from left to right:** Regina Carter, VP- Registration, UALR; Sorronto Aubrey, VP-Admissions, UALR; Sarah Jennings, President, SAU; Gin Brown, President-elect, Ozarka College; Philip Wilson, Legislative Liaison, Rich Mountain Community College

**Front Row from left to right:** Amy Thomas, Treasurer, ASU-Beebe; Rachel Mullins, Secretary, U of A CC at Morrilton; Erica Fulton, VP – Registration, U of A Pine Bluff

Want to submit information for our next Newsletter? Please submit all articles, pictures, and/or announcements to Jennifer Douglas ([jdouglas@astate.edu](mailto:jdouglas@astate.edu)) or Tracy Finch ([tfinch@astate.edu](mailto:tfinch@astate.edu)) in the Office of the Registrar at Arkansas State University – Jonesboro.

